



## Miller Creek School District 2023-24 Budget and LCAP Advisory Committee

February 15, 2024

3:00-5:30 pm

Boardroom, Miller Creek School District Office

380 Nova Albion Ave

San Rafael, CA 94903

<p><b>Goal</b> To Provide input on the District’s Budget and LCAP Development process</p> <p><b>Advisory Committee’s Purpose</b> To make recommendations to the board which work to align program priorities and spending by:</p> <ul style="list-style-type: none"> <li>Understanding the board’s goals and the programs and services in place that support the goals</li> <li>Understanding the District’s budget and expectations for solvency</li> <li>Discuss, deliberate, and use consensus protocols to make recommendations</li> </ul> <p><b>Individual Members Role</b> To bring a broad representation of community voice to the committee’s discussion by:</p> <ul style="list-style-type: none"> <li>Studying- encouraged to explore resources and ask questions between meetings</li> <li>Engaging with the community- clarify committee’s work &amp; listen to our partners</li> <li>Representing a group of individuals.</li> </ul> <p><b>Meeting Norms</b></p> <ol style="list-style-type: none"> <li>Start and end on time</li> <li>Address issues, not individuals</li> <li>Active listening, speaking one at a time, and avoiding sidebars</li> <li>Stay on task, keep to items on the “floor” at the time of discussion</li> <li>Be mindful of the needs of the entire district, not a specific site or program</li> <li>Recommendations are advisory</li> </ol>	<p style="text-align: center;"><b>Agenda</b></p> <ol style="list-style-type: none"> <li><b>I. Opening Procedures</b> <ol style="list-style-type: none"> <li>A. Call to order and Introductions</li> <li>B. Review Agenda and Recap Process</li> <li>C. Committee Purpose/Focus/End Goal</li> </ol> </li> <li><b>II. Closer Look: Committee’s Questions</b> <ol style="list-style-type: none"> <li>A. Budget Adjustment Timeline</li> <li>B. Revisiting Reserves</li> </ol> </li> <li><b>III. Generating Revenue: Revisiting Facilities</b></li> <li><b>IV. Program Recommendations</b></li> <li><b>V. Public Comment (15 minutes maximum)</b> During this time, members of the community are invited to address the committee about any item on this agenda. Comments are limited to 2 minutes.</li> <li><b>VI. Preparation for February 27th</b></li> <li><b>VII. Adjournment</b></li> </ol> <p><b><u>Upcoming Meetings:</u></b></p> <p><b>Tuesday, Feb. 27</b> 3:00-5:30 pm, Advisory Committee Meeting District Office</p>
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